

## *Excellence, Innovation, Engagement*

### **Position Title: Financial Reporting Specialist**

Position Status:	<b>Full Time</b>		
Department:	<b>Corporate Finance</b>	Location:	<b>USCC</b>
Posting Date:	<b>January 12, 2010</b>	Closing Date:	<b>January 26, 2010</b>
Relocation Considered from Canada:	<b>NO</b>	Relocation Considered from United States:	<b>NO</b>
Relocation Considered from Europe:	<b>NO</b>	Relocation Considered from ASIA:	<b>NO</b>

### **Responsibilities:**

As a member of the Corporate Finance Reporting Team, this position will focus on the following:

- Assisting in the preparation of annual and quarterly regulatory filings including preparation of financial statements and MD&A disclosures;
- Assisting with the coordination of annual audits and quarterly reviews by external auditors;
- Preparation of legal entity financial statements including related disclosures;
- Performing month-end, quarter end closing activities in support of required filings as part of a team effort to ensure deadlines are met;
- Research technical accounting issues to provide recommendations or alternatives and drive implementation; IFRS and CDN/US GAAP;
- Prepare the pension accounting/financial statements for the company and coordinate the audit of these annually;
- Prepare derivative financial instruments accounting and disclosures;
- Assist with SOX documentation process updates and controls within the reporting team;
- Address ad-hoc requests as they arise – these typically involve investigation into accounting and financial reporting issues which can span many areas of NOVA's operations;
- May assist or lead business process improvement projects required by the Finance department.

### **Qualifications:**

University graduate or equivalent with 5+ years related experience;

- Professional accounting designation (CPA, CA, CGA, CMA);
- Analytical and problem-solving skills supported by strong technical expertise in

accounting and the application of GAAP;

- Must be flexible and open to the role changing as business needs and priorities change;
- Excellent organization, communication, presentation and interpersonal skills;
- Ability to perform effectively under tight deadlines with multiple priorities;
- Working knowledge of financial systems - BPC/SAP.

**To Apply by Email**, send an email to [USRESUME@novachem.com](mailto:USRESUME@novachem.com) and attach a copy of your current resume in Word format. When doing so please copy the following line and Paste it into the subject field: